

Weekly Status Report

Employee: _____ Assessor: _____
Starting Period: _____ Ending Period: _____

Projects Completed

Project: _____ Date Started: _____ Date Completed: _____

Task	Description	Date Completed

Project: _____ Date Started: _____ Date Completed: _____

Task	Description	Date Completed

Project: _____ Date Started: _____ Date Completed: _____

Task	Description	Date Completed

Uncompleted Projects

Project: _____ Date Started: _____

Task	Description	Completed?

Project: _____ Date Started: _____

Task	Description	Completed?

Next Week's Projects

Project	Description	Start Date